

**THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY**  
**2018 Common Core Teaching Excellence Award**  
**Nomination Form**

To: Committee on Undergraduate Core Education  
 c/o Undergraduate Core Education Team, Center for Education Innovation

Part A: Particulars of the Nominee(s) and the Course(s) Designed and/or Taught by Them <span style="float: right;">[Notes 1, 2]</span>			
<i>Note: If this nomination involves a team of instructors, please enter below the names of all instructors in the team.</i>			
Name of the Nominee(s)	Department	Position	
<b>Common Core Course(s) Designed and/or Taught by the Above Nominee(s):</b>			
<i>Note: If this nomination involves a group of courses, please enter below all the courses in this group, and provide in the section below the justifications for grouping them under one nomination *.</i>			
Course Code(s)	Course Title	Section(s)	Common Core Area(s)
<i>* Justifications for grouping the above courses under one nomination:</i>			
Year & Term Taught: <input type="checkbox"/> 2017-18 Winter <input type="checkbox"/> 2017-18 Spring <input type="checkbox"/> 2017-18 Summer <input type="checkbox"/> 2018-19 Fall			
Part B: Particulars of the Nominator(s) <i>(Please add additional form if need to)</i> <span style="float: right;">[Note 3]</span>			
1. <b>Salutation</b> <input type="checkbox"/> Professor <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Miss		<b>Status</b>	
<b>Name (in Block)</b> .....		<input type="checkbox"/> Faculty (Title:.....)	
<b>Dept/Division/Unit</b> .....		<input type="checkbox"/> Student (Program.....Year.....)	
<b>Email</b> .....		<input type="checkbox"/> Staff (Title:.....)	
<b>Contact No.</b> .....		<input type="checkbox"/> Graduate (Degree..... Year Graduated.....)	
<b>Statement in support of the nomination</b> <span style="float: right;">[Note 4]</span>			
<input type="checkbox"/> A joint statement by all nominators is attached		<b>Signature</b> .....	
<input type="checkbox"/> An individual statement is attached		<b>Date</b> .....	

2. **Salutation**     Professor     Dr     Mr     Miss

**Name (in Block)** .....

**Dept/Division/Unit** .....

**Email** .....

**Contact No.** .....

**Statement in support of the nomination** [Note 4]

A joint statement by all nominators is attached

An individual statement is attached

**Status**

Faculty (Title:.....)

Student (Program..... Year.....)

Staff (Title:.....)

Graduate (Degree.....  
Year Graduated.....)

**Signature** .....

**Date** .....

**Part C: Acceptance of Nomination (\* Please delete whichever is not applicable)**

I am/We are \* pleased to accept the nomination for the 2018 Common Core Teaching Excellence Award.

Name of the Nominee(s)	Signature	Date
.....	.....	.....
.....	.....	.....
.....	.....	.....

**Part D: Endorsement by Head of Course Offering Department/Unit**

Course Offering Dept/Unit	Name of Dept/Unit Head	Signature	Date
.....	.....	.....	.....

**Notes**

- The nominee(s) should be an instructor or team of instructors who has designed and/or taught a common core course or common core courses between 1 January and 31 December 2018. The nominee(s) are expected to be responsible for designing the specified course(s) and/or teaching one complete section or all sections of the specified course(s).
- Each instructor or team of instructors can only be nominated once in an award year. An instructor or a team of instructors who has received the Award in a particular year cannot be nominated again in the subsequent three years.
- Nomination for the Award may be made by one or more members of the University community, including at least one student.
- In preparing the supporting statement, the nominator may make reference to the following award selection criteria:
  - Delivery of an exemplary common core course;
  - Excellence in course design (including the development of a new course, or the refinement or redevelopment of an existing course) and teaching innovation; and
  - Innovative assessment of student learning.
 Details about these selection criteria are available at <http://uce.ust.hk>.

**Inquiry / Submission of Nomination Forms**

Undergraduate Core Education Team (UCE)  
Center for Education Innovation

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Website <http://uce.ust.hk/>

**Closing Date for Nominations**

31 January 2019 (Thursday)