

THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY
2016 Common Core Teaching Excellence Award
Nomination Form

To: Committee on Undergraduate Core Education
c/o Undergraduate Core Education, Academic Registry

Part A: Particulars of the Nominee(s) and the Course Designed and/or Taught by Them [Notes 1, 2]		
<i>Note: If this nomination involves a team of instructors, please enter below the names of all instructors in the team.</i>		
Name of the Nominee(s)	Department	Position
Common Core Course Designed and/or Taught by the Above Nominee(s):		
Course Code:	Course Title:	
Section(s):	Year & Term Taught: <input type="checkbox"/> 2015-16 Winter <input type="checkbox"/> 2015-16 Spring <input type="checkbox"/> 2015-16 Summer <input type="checkbox"/> 2016-17 Fall	
Part B: Particulars of the Nominator <i>(Please add additional form if need to)</i> [Note 3]		
1. Name (in Block)	Status <input type="checkbox"/> Faculty (Title:.....) <input type="checkbox"/> Student (Program..... Year.....) <input type="checkbox"/> Staff (Title:.....) <input type="checkbox"/> Graduate (Degree..... Year Graduated.....)	
Email	Signature	
Dept/Division/Unit	Date	
Contact No.		
Statement in support of the nomination [Note 4] <input type="checkbox"/> A joint statement by all nominators is attached <input type="checkbox"/> An individual statement is attached		
2. Name (in Block)	Status <input type="checkbox"/> Faculty (Title:.....) <input type="checkbox"/> Student (Program..... Year.....) <input type="checkbox"/> Staff (Title:.....) <input type="checkbox"/> Graduate (Degree..... Year Graduated.....)	
Email	Signature	
Dept/Division/Unit	Date	
Contact No.		
Statement in support of the nomination [Note 4] <input type="checkbox"/> A joint statement by all nominators is attached <input type="checkbox"/> An individual statement is attached		

Part C: Acceptance of Nomination (* Please delete whichever is not applicable)

I am/We are * pleased to accept the nomination for the 2016 Common Core Teaching Excellence Award.

Name of the Nominee(s)	Signature	Date
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Part D: Endorsement by Head of Course Offering Department/Unit

Course Offering Dept/Unit	Name of Dept/Unit Head	Signature	Date
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Notes

- 1) The nominee(s) should be an instructor or team of instructors who has designed a common core course, and/or taught a common core course between 1 January and 31 December 2016. The nominee(s) are expected to be responsible for designing the specified course and/or teaching one complete section or all sections of the specified course.
- 2) Each instructor or team of instructors can only be nominated once in an award year. An instructor or a team of instructors who has received the Award in a particular year cannot be nominated again in the subsequent three years.
- 3) Nomination for the Award may be made by one or more members of the University community, including at least one student.
- 4) In preparing the supporting statement, the nominator may make reference to the following award selection criteria:
 - (a) Delivery of an exemplary common core course;
 - (b) Excellence in course design (including the development of a new course, or the refinement or redevelopment of an existing course) and teaching innovation; and
 - (c) Innovative assessment of student learning.

Details about these selection criteria are available at <http://uce.ust.hk>.

Inquiry / Submission of Nomination Forms

Undergraduate Core Education (UCE)
Academic Registry

Office Room 6401 (Lifts 25-26)
Phone 2358 5089
Email ucoreaward@ust.hk
Website <http://uce.ust.hk/>

Closing Date for Nominations

13 January 2017 (Friday)