

**The Hong Kong University of Science and Technology
Undergraduate Core Education Office**

Provisional assessment of credit transfer into designated GE courses / Common Core courses

Notes for the Applicant:

1. Provisional assessment is based on documents submitted with this application. The assessment is about whether the course to be taken outside HKUST may be counted towards a school-based GE course or a common core area. Students must submit a formal application for credit transfer upon completion of the course outside HKUST. Equivalent HKUST course should be identified whenever possible in the formal application.
2. You should submit this application form, together with course description and class schedule information, to your Major Department for endorsement before submitting it to the Undergraduate Core Education Office for approval.

Part I: To be completed by the Applicant

Name of Student: _____
 Mobile Phone No.: _____
 Program of Study: _____
 Exchange-out Semester and Year: _____

Student No.: _____
 Email Address: _____
 Year of Study: _____
 Exchange Institution: _____

Courses to be taken outside HKUST			Document Attached	To be counted towards a school-based GE course / common core area		Provisional Assessment Result (For UCEO Use Only)
Course Code	Course Title	No. of Credits		For Students Admitted Prior to Fall 2010 School-based GE Course at HKUST (Please check the appropriate box)	For Students Admitted in 2010 and 2011 Common Core Area at HKUST (Please check the appropriate box)	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Science GE Course <input type="checkbox"/> Engineering GE Course <input type="checkbox"/> Business & Management GE Course <input type="checkbox"/> Humanities GE Course <input type="checkbox"/> Social Science GE Course	<input type="checkbox"/> Arts and Humanities <input type="checkbox"/> Science and Technology <input type="checkbox"/> Social Analysis	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Science GE Course <input type="checkbox"/> Engineering GE Course <input type="checkbox"/> Business & Management GE Course <input type="checkbox"/> Humanities GE Course <input type="checkbox"/> Social Science GE Course	<input type="checkbox"/> Arts and Humanities <input type="checkbox"/> Science and Technology <input type="checkbox"/> Social Analysis	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Science GE Course <input type="checkbox"/> Engineering GE Course <input type="checkbox"/> Business & Management GE Course <input type="checkbox"/> Humanities GE Course <input type="checkbox"/> Social Science GE Course	<input type="checkbox"/> Arts and Humanities <input type="checkbox"/> Science and Technology <input type="checkbox"/> Social Analysis	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved

Courses to be taken outside HKUST			Document Attached	To be counted towards a school-based GE course / common core area		Provisional Assessment Result (For UCEO Use Only)
Course Code	Course Title	No. of Credits		For Students Admitted Prior to Fall 2010 School-based GE Course at HKUST (Please check the appropriate box)	For Students Admitted in 2010 and 2011 Common Core Area at HKUST (Please check the appropriate box)	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Science GE Course <input type="checkbox"/> Engineering GE Course <input type="checkbox"/> Business & Management GE Course <input type="checkbox"/> Humanities GE Course <input type="checkbox"/> Social Science GE Course	<input type="checkbox"/> Arts and Humanities <input type="checkbox"/> Science and Technology <input type="checkbox"/> Social Analysis	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Science GE Course <input type="checkbox"/> Engineering GE Course <input type="checkbox"/> Business & Management GE Course <input type="checkbox"/> Humanities GE Course <input type="checkbox"/> Social Science GE Course	<input type="checkbox"/> Arts and Humanities <input type="checkbox"/> Science and Technology <input type="checkbox"/> Social Analysis	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Science GE Course <input type="checkbox"/> Engineering GE Course <input type="checkbox"/> Business & Management GE Course <input type="checkbox"/> Humanities GE Course <input type="checkbox"/> Social Science GE Course	<input type="checkbox"/> Arts and Humanities <input type="checkbox"/> Science and Technology <input type="checkbox"/> Social Analysis	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved

Student Signature: _____

Date of Application: _____

Part II: To be completed by Major Department

Our Department confirms that the above-mentioned student has been approved to join the exchange-out program in the coming semester as stated in this application.

_____ Signature _____ Name & Position

_____ Office Stamp _____ Date

Part III: To be completed by Undergraduate Core Education Office

Decision on the student's application are as shown in Part I.

_____ Signature Ms Yvonne Ho, Associate Director
Name & Position

_____ Office Stamp _____ Date