

Guideline on Vetting Studio Arts Courses

The Arts Curriculum Panel of the Division of Humanities will refer to the following criteria for the amount of work considered appropriate for 1-credit studio arts (“HART”) courses:

- (a) Studio session should be the appropriate class format for hands-on HART courses, in which lecturing, demonstration and student hands-on practice are interwoven together in an interactive manner.
- (b) Lecture will normally take up roughly 25% of the class time for a 2-hour studio session. Some course assignments are to be done in-class and students will on average spend about 1 to 1.5 hours per week outside class on their study.
- (c) The content of these courses should be at general, introductory level, carrying an academic component of around 25% at least. Given an emphasis on the practice of the art, these courses should refrain from being assessed by a written final examination.

If these courses are to be taught by visiting/part-time instructors, their CVs or portfolios should be submitted together with course proposals for the Panel’s review. The Panel will look at the following items in their CVs:

- (a) The instructor should have a MA/MFA degree or at least 5 years of professional training.
- (b) The instructor should have at least 5 years of working experience in the profession.
- (c) The instructor should have at least 3-5 years of classroom teaching experience including 1-2 years at degree level.
- (d) The instructor should have proven records of professional recognition, for instance important awards, locally or internationally recognized publications, performances or exhibitions.